

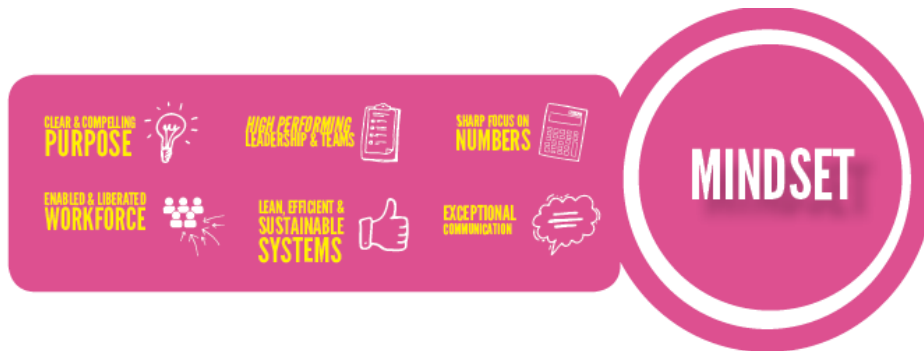
LINCOLN COLLEGE JOB DESCRIPTION

Post Title:	AURA STYLIST – AFRO CARRIBEAN HAIR	Post Number:	FE1021F
Daily Supervision:	Aura Senior Stylist	Grade:	£10.82 per hour
Department:	Lincoln College	Last Updated:	Nov 22

Our Purpose:

To be an extraordinary employer-led organisation; producing a highly skilled and productive local workforce.

Our Mindset:



Job Purpose:

We are looking for a stylist who specialises in Afro Caribbean hairdressing techniques to come and work in our city centre salon. The role will be part time and will have flexible hours but will predominantly be one day in the week, Thursday evening and 9-3pm on a Saturday (additional hours may be available). As part of this role you will run a column of clients and will also participate in mentoring our level 3 hairdressing students in the art of Afro Caribbean hair type and styles to allow them to be able to work on various textures and types of hair.



PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. • To report to and support the Learning and Skills Lead and seek advice from the Aura Senior Stylist to support you in this position
2. • To welcome customers and engage in a conversation whilst targeting specific questions to support their treatment plans.
3. • To cut, trim and shave hair using professional equipment.
4. • To apply a range of colouring techniques including being able to highlight, ombre and balyage.
5. • To be able to apply hair treatment products where necessary.
6. • Ensure that you form bonds with customers to create loyalty amongst our clientele.
7. • Be prepared to deal with walk ins and assist in managing the booking system
8. • Develop and maintain a quality relationship with suppliers and equipment manufacturers, whilst liaising with local establishments / businesses (such as hotel chains, local businesses) to form links and advertise special promotional opportunities.
9. • Whilst on site without the Lead, work with the Senior Stylist to oversee the takings of money and tracking of all transactions
10. • Be prepared to work 5 days within the salon, that on a rota will range between Monday - Saturday with some late night openings.
11. • Adhere to the salon policies and procedures whilst maintaining safety, sanitation and healthy standards throughout.
12. To accept responsibility for the implementation of the College's Equal Opportunities policy throughout all personal contacts in the College and within this area of responsibility.
13. To maintain professional standards and expertise by undertaking relevant professional development, including ensuring that knowledge regarding changes to relevant legislation is kept up to date.
14. To maintain quality standards appropriate to the post.
15. To conform with the Health and Safety requirements relevant to the post.
16. To be responsible for the safeguarding and promoting the welfare of children wherever applicable within the role.

N.B. This is not a complete statement of all duties and responsibilities of this post. The postholder may be required to carry out other lawful and reasonable duties as directed by a supervising manager.



PERSON SPECIFICATION

	Knowledge	PSM
1	Experienced in working with Afro Caribbean hair types	A
2	GCSE English and Maths grades at D / 3 and above	A
3	Proficiency in straightening, curling, hot iron and curling practices	A / I
4	Understanding of a wide range of hair cuts	A / I

	Skills/Abilities – Interpersonal	PSM
5	Excellent communication skills (written and oral)	A
6	Ability to work in a non-discriminatory manner	A / I
7	Ability to manage and work within a team	A / I
8	Ability to liaise with external stakeholders and create links with Hairdressing providers	A / I
9	Ability to respond to the individual needs of customers and stakeholders	A / I

	Experience	PSM
10	To have worked in some capacity within a salon (paid or voluntary)	A / I
11	Hands on experience of varying colour techniques	A / I
12	Examples of been up to date with current industry trends.	A / I

	Work Related Circumstances	PSM
13	To show willingness to attend activities that will improve your skill levels	A / I
14	To have work in a learning environment at least once per week.	A / I

	Skills/Abilities - Other	PSM
15	Effective organisational skills with the ability to prioritise, action plan and meet deadlines	A/I
16	Ability to work flexibly and to tight deadlines	A/I
17	Appropriate computer literacy to undertake duties e.g. PowerPoint, email and Internet	A/I

Prepared By:	Steve Horsfield
Date:	Nov 22

Proposed Selection Method Key (PSM)		
A = Application	I = Interview	T = Test

