

Post Title:	Lecturer – Travel, Tourism & Aviation	Post Number:	LC1415F
Daily Supervision:	Curriculum Lead – ASI Newark	Grade:	Lecturer Scale 1 - 4
Department:	ASI & ENG	Last Updated:	November 2025

Our Purpose: Be Ready...

Realise Aspirations, Shape Futures, Serve our communities

Our Code:

We CARE deeply about achieving outcomes in the right way and expect staff and students to behave with....

Community

Accountability

Respect

Excellence

Job Purpose

To prepare, deliver and assess on the ASI Newark Travel, Tourism & Aviation programmes (including Higher Education courses).

Principal Duties and Responsibilities:

1. To be responsible for course management and success rates of key programmes and courses within ASI Newark.
2. To prepare, deliver and carry out teaching and learning with necessary assessment of students including on site assessment where appropriate.
3. To carry out the role of a course tutor as required.
4. To carry out and maintain records and documentation required by the College curriculum quality policies and systems.
5. To contribute to the selection, recruitment and enrolment of students.
6. To liaise with schools, parents, universities and/or employers as appropriate.
7. To carry out assessing and internal verification as required.
8. To actively implement the College's Equal Opportunities policy throughout all personal contacts in the College and within the areas of ASI Newark.
9. To maintain professional standards and expertise by undertaking relevant professional development.
10. To maintain teaching and learning quality standards through peer review and lesson observation activity.
11. To conform with the Health and Safety requirements relevant to the post.
12. To contribute to the development of existing and new programmes, and work as a member of a flexible delivery team within ASI Newark.
13. To liaise with awarding organisations and external examiners/verifiers.
14. To coordinate timetabling of individual student programmes.
15. To participate in any cross-college/working party groups as from time to time may be established
16. To accept responsibility for the implementation of the College's Equal Opportunities policy throughout all personal contacts in the College and within this area of responsibility.
17. To maintain professional standards and expertise by undertaking relevant professional development, including ensuring that knowledge regarding changes to relevant legislation is kept up to date.
18. To maintain quality standards appropriate to the post.
19. To conform with the Health and Safety requirements relevant to the post.
20. To be responsible for the safeguarding and promoting the welfare of children wherever applicable within the role.

N.B. This is not a complete statement of all duties and responsibilities of this post. The postholder may be required to carry out other lawful and reasonable duties as directed by a supervising manager.

Person Specification

Knowledge	PSM
1. Certificate in Education, PGCE or equivalent or the ability and willingness to obtain a Level 4 professional teaching qualification within two years of commencing employment	A/I
2. Level 5 (HND) or above qualification in Travel and Tourism Management or a related subject area (desirable)	A/I
3. Internal verification qualification (A1, TAQA, CAVA)	A/I
4. Air cabin crew qualification or training course (desirable)	A/I

Skills/Abilities – Interpersonal	PSM
5. The ability to work in a non-discriminatory manner	A/I/T
6. The ability to respond to individual learning needs	A/I/T
7. The ability to teach and manage learning across a range of levels (including Higher Education) for Travel & Tourism/Cabin/Aviation related programmes, possessing in-depth knowledge of leadership and management, aviation services, human resource management	A/I/T
8. The ability to instruct students in Travel and Tourism/Cabin related practical activities and exercises	A/I/T
9. Excellent presentation skills with an ability to deliver high quality teaching in a variety of Travel and Tourism subject areas	A/I/T

Experience	PSM
10. Significant relevant employment and practical experience within the Travel and Tourism/Cabin/Aviation industry or related sector	A/I
11. Experience of preparation, delivery and assessment of Travel and Tourism/Cabin/Aviation subject areas	A/I/T

Work Related Circumstances	PSM
12. The ability and willingness to undertake relevant staff development	A/I
13. Appropriate levels of IT skills to undertake relevant duties, i.e. Word, Excel and PowerPoint (MS Office) or the willingness and ability to undertake relevant training	A/I
14. Responsibility for the safeguarding and promoting the welfare of children wherever possible	A/I

Skills/Abilities - Other	PSM
15. Ability to travel across sites and locations	A/I

Prepared By:	Assistant Principal – ASI & Engineering
Date:	November 2025

Proposed Selection Method Key (PSM)		
A = Application	I = Interview	T = Test

VISION 2030

LINCOLN COLLEGE GROUP STRATEGY 2025-30

OUR PURPOSE *BE READY...*

**REALISE ASPIRATIONS;
SHAPE FUTURES;
SERVE OUR COMMUNITIES.**

OUR CODE

Our Group Code sets the tone of how we behave and achieve our Purpose because **You Matter**.

We **CARE** deeply about achieving outcomes in the right way and expect staff and students to behave with...

COMMUNITY

We will prioritise empathy, compassion and wellbeing. Our goal is to develop a positive community where the mental and physical health of staff, learners, governors and key stakeholders is emphasised.

ACCOUNTABILITY

We will all act with integrity and transparency, take full ownership of our actions and deliver on our commitments, impacts and outcomes.

RESPECT

We will all create an inclusive environment where everyone is valued, trusted and treated with consideration, kindness and fairness.

EXCELLENCE

We will all drive innovation and pursue extraordinary quality through an "ambitious spirit", consistently striving for the highest standards in all we do.

OUR PRIORITIES

Over the next five years we will achieve "Our Purpose" by delivering on our strategic priorities set out in full detail in 7 strategic plans.

In summary we will:

