# LINCOLN COLLEGE JOB DESCRIPTION

| Post Title: | Lecturer in Brickwork | Post Number: | LC1352P |
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| Daily Supervision: | Learning and Skills Lead | Grade: | Lecturer 1-4 |
| Department: | Construction & Building Services | Last Updated: | April 2025 |

## Our Vision:

To be an extraordinary organisation whose talented students, staff, governors and alumni ensure that it adds recognised social and economic value to its local communities by providing high quality education and training and making people exceptionally well prepared for work, potentially via higher education.

## Our Mission:

Employer-led; producing a highly skilled and productive local workforce.



## Job Purpose:

To prepare, deliver, assess and coordinate on Brickwork programmes in the School of Professional Industries (Construction)

1. To be responsible for course management and success rates of key programmes and courses within Brickwork

2. To prepare, deliver and carry out teaching and learning with necessary assessment of students including on site assessment where appropriate.

3. To carry out the role of course tutor and as required.

4. To carry out and maintain records and documentation required by the College curriculum quality policies and systems.

5. To contribute to the selection, recruitment and enrolment of students.

6. To liaise with schools, parents and/or employers as appropriate.

7. To carry out internal verification as required.

8. To actively implement College's Equal Opportunities policy review and implements action plans in accordance with relevant EDIMS of the College and within the area of Construction.

9. To maintain professional standards and expertise by undertaking relevant professional development.

10. To maintain teaching and learning quality standards through peer review and lesson observation activity.

11. To conform and promote the Health and Safety requirements relevant to the post.

12. To contribute to the development of new programmes and work as a member of a flexible delivery team within the Brickwork Section.

13. To liaise with awarding bodies and external examiners/verifiers.

14. To co-ordinate timetabling of individual student programmes.

15. To participate in cross-college working / strategy groups as may from time to time be established.

16. To be responsible for the safeguarding and promoting the welfare of children wherever applicable within the role.

**N.B. This is not a complete statement of all duties and responsibilities of this post. The postholder may be required to carry out other lawful and reasonable duties as directed by a supervising manager.**

| | Knowledge | PSM |
|---|---|---|
| 1 | Certificate in Education, PGCE or equivalent or the ability and willingness to obtain a level 4 professional teaching qualification within 2 years of commencing employment (4 Years for fractional posts). | A/I |
| 2 | Level 3 Qualification in Brickwork | A/I |
| 3 | Assessor and Verifier Award | A/I |

| | Skills/Abilities – Interpersonal | PSM |
|---|---|---|
| 4 | The ability to work in a non-discriminatory manner | A/I |
| 5 | The ability to respond to the individual learning needs of customers | A/I |
| 6 | The ability to support students undertaking Brickwork qualifications in a flexible environment. | A/I |
| 7 | The ability to instruct students in practical and theoretical activities. | A/I |
| 8 | The ability to carry out on-site assessment. | A/I |

| | Experience | PSM |
|---|---|---|
| 9 | Recent industrial experience in the Construction industry | A/I |
| 10 | Experience of preparation, delivery and assessment of Brickwork | A/I |

| | Work Related Circumstances | PSM |
|---|---|---|
| 11 | The ability and willingness to undertake relevant staff development. | A/I |

| | Skills/Abilities - Other | PSM |
|---|---|---|
| 12 | Appropriate level of IT skills to undertake relevant duties, ie Word and Powerpoint or the willingness and ability to undertake relevant training. | A/I |
| 13 | Responsibility for the safeguarding and promoting the welfare of children wherever applicable. | A/I |
| 14 | Ability to travel between sites. | A/I |

| Prepared By: | Paul Gregory – Assistant Principal in Construction |
|---|---|
| Date: | 22/04/24 |

| Proposed Selection Method Key (PSM) | | |
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| A = Application | I = Interview | T = Test |