

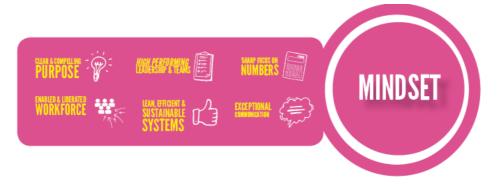
## LINCOLN COLLEGE JOB DESCRIPTION

Post Title:	Lecturer in Technical & Professional Studies	Post Number:	LC1346P
Daily Supervision:	Curriculum Lead – Carpentry & Joinery, Multi-Skills and Technical & Professional Studies	Grade:	Lecturer Scale 1 - 5
Department:	Construction	Last Updated:	March 2025

#### **Our Purpose:**

To be an extraordinary employer-led organisation; producing a highly skilled and productive local workforce.

### **Our Mindset:**



#### **Job Purpose:**

To prepare, deliver, assess and coordinate on Technical & Professional construction programmes within Construction and Building Services (Construction).











#### PRINCIPAL DUTIES AND RESPONSIBILITIES:

- 1. To teach over the range of Technical & Professional courses and all levels, from Level 3 to 5 on subjects in construction and civil engineering. Including Apprentices on their journey from induction to End Point of Assessment (EPA).
- 2. To assess candidates and portfolios across the range of qualifications, and in line with awarding body requirements
- 3. To manage specific courses as required by the curriculum lead
- 4. To carry out the role of personal tutor and programme Co-Ordinator as required.
- 5. To contribute to the development of new programmes.
- 6. To assist with the operation and commercial development of the school.
- 7. To contribute to the process of programme marketing and the recruitment and selection of students at Open Days and Welcome Days.
- 8. To liaise with local employers to ensure training reflects their requirements.
- 9. To liaise with schools, parents and/or employers as appropriate.
- 10. To write submissions for Awarding Bodies.
- 11. To carry out internal verification as required.
- 12. To liaise with awarding bodies and external verifiers.
- 13. To co-ordinate the timetabling of individual student programmes.
- 14. To participate in any cross-college working / strategy groups as may from time to time be established.
- 15. To contribute towards the development of an inclusive learning environment.
- 16. To maintain learning, assessment and teaching quality through critical self-reflection and collegial activity.
- 17. To promote and accept the responsibility and development of the Equal Opportunities Policy throughout all aspects of employment.
- 18. To develop and maintain quality standards appropriate to the post.
- 19. To maintain professional standards and expertise by undertaking relevant professional development.
- 20. To conform with the Health & Safety requirements to the post.
- 21. To be responsible for the safeguarding and promoting the welfare of children wherever applicable within the role.

N.B. This is not a complete statement of all duties and responsibilities of this post. The postholder may be required to carry out other lawful and reasonable duties as directed by a supervising manager.











# **PERSON SPECIFICATION**

	Knowledge	PSM
1	A specialist qualification in Construction and the  Built Environment/Civil Engineering	A/I
2	Certificate in Education, PGCE or equivalent or the ability and willingness to obtain a	A/I
	level 4 professional teaching qualification within 2 years of commencing employment	
3	GCSE (or Equivelant) in Maths/English grade A-C	A/I
4	Assessor and Verifier Award or willingness to undertake	A/I

	Skills/Abilities – Interpersonal	PSM
5	The ability to work in a non-discriminatory manner.	A/I
6	The ability to respond to the individual learning needs of learners	A/I
7	The ability to teach a range of Technical & Professional qualifications at least up to	A/I
	HNC/D level in Building and Civil Engineering, Quantity Surveying, Construction	
	Management, Procurement.	
8	The ability to instruct students in practical and theoretical activities	A/I
9	The ability to carry out on-site assessment	A/I

	Experience	PSM
10	Recent industrial experience in Construction and Civil Engineering	A/I
11 Experience of preparation, delivery and assessment of Construction trades		A/I

		Work Related Circumstances	PSM
ſ	12	The ability and willingness to undertake relevant staff development	A/I

	Skills/Abilities - Other	PSM
13	Appropriate level of IT skills to undertake relevant duties, ie Word, Powerpoint,	A/I
	Teams or the willingness and ability to undertake relevant training with Canvas and	
	any other digital platforms.	
14	Responsibility for the safeguarding and promoting the welfare of children wherever	A/I
	applicable	
15	Ability to be able to travel to various geological locations	A/I
16	The ability to promote equal opportunities and Diversity throughout the role	A/I

Prepared By:	Paul Barnes	
	Curriculum Lead – Carpentry & Joinery, Multi-Skills and Technical & Professional	
	Studies	
Date:	March 2025	

Proposed Selection Method Key (PSM)		
A = Application	I = Interview	T = Test









