

LINCOLN COLLEGE JOB DESCRIPTION

Post Title:	Lecturer in Creative Media	Post Number:	LC1334P
Daily Supervision:	Curriculum Lead in Performing Arts and Media and Hospitality	Grade:	Lecturer 1-5
Department:	Assistant Principal HEART, Health and Care	Last Updated:	January 2025

Our Purpose:

To be an extraordinary employer-led organisation; producing a highly skilled and productive local workforce.

Our Mindset:



Job Purpose:

We are looking for a Lecturer in Creative Media to provide the highest quality educational experience in Creative Media Production across a range of programmes, covering subjects such as Digital Media, Filmmaking, Podcasts, Journalism and Games Design. You will contribute to the positioning the course as the premier local choice for students looking to develop a career in Creative Media Production and liaise with industry professionals to develop work-related experiences and enrichment for learners.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. To contribute to teaching across media related programmes including (but not limited to):-
 - UAL Diploma in Creative Media Production Level 2
 - UAL Extended Diploma in Creative Media Production Level 3
2. To contribute to the development of Media programmes, skills, and content to meet the needs of employment in the media industry.
3. To work across multiple campuses for delivery inclusive of Lincoln, Newark and Christ Hospital terrace.
4. To work, on occasions, into the evening to facilitate the delivery of the programme.
5. To liaise with industry professionals to develop of work-related experiences and enrichment for learners.
6. To liaise with schools, parents, universities and / or employers as appropriate, to optimise student engagement and success rates.
7. To contribute to the process of promoting programmes and the recruitment/ selection of students.
8. To maintain learning, assessment and teaching quality through critical self-reflection and collegial activity.
9. To collaborate with other teams and programmes in the production of student work and performances.
10. To coordinate programmes and take a leading role in the marking, and quality assurance process of work, in alignment with the awarding body specifications.
11. To promote the development of English and maths skills within programmes of study.
12. To liaise with awarding bodies and external examiners / verifiers as necessary.
13. To accept responsibility for the implementation of the College's Equal Opportunities policy throughout all personal contacts in the College and within this area of responsibility.
14. To maintain professional standards and expertise by undertaking relevant professional development, including ensuring that knowledge regarding changes to relevant legislation is kept up to date.
15. To maintain quality standards appropriate to the post.
16. To conform with the Health and Safety requirements relevant to the post.
17. To be responsible for the safeguarding and promoting the welfare of children wherever applicable within the role.

N.B. This is not a complete statement of all duties and responsibilities of this post. The postholder may be required to carry out other lawful and reasonable duties as directed by a supervising manager.



PERSON SPECIFICATION

	Knowledge	PSM
1	Honours degree in a Media subject	A/I
2	Certificate in Education, PGCE or equivalent or the ability and willingness to obtain a level 4 professional teaching qualification within 2 years of commencing employment (4 Years for fractional posts)	A/I
3	Knowledge of aspects of media production.	A/I

	Skills/Abilities – Interpersonal	PSM
4	The ability to teach and manage learning across a range of programmes related to creative media.	A/I/T
5	The ability to communicate effectively to a wide range of people.	A/I/T
6	Good presentation skills.	A/I/T
7	The ability to respond to individual learning needs.	A/I/T
8	The ability to work in a non-discriminatory manner.	A/I
9	The ability to work as part of a team.	A/I

	Experience	PSM
10	Proven competence of teaching on further education media related programmes.	A/I
12	Course design and experience of working on games design programmes.	A/I
13	Demonstratable industry specific experience relating to creative media production.	A/I

	Work Related Circumstances	PSM
14	The ability and willingness to undertake relevant staff development.	A/I
15	Willingness to work at times outside college calendar / day.	A/I

	Skills/Abilities - Other	PSM
16	Good organisational / planning skills.	A/I/T
17	Appropriate level of IT skills to undertake relevant duties i.e. use of Microsoft Office and media Industry software or the willingness and ability to undertake relevant training.	A/I/T
18	Responsibility for safeguarding and promoting the welfare of children wherever applicable.	A/I

Prepared By:	Steve Horsfield Assistant Principal HEART, Health and Care
Date:	December 2024

Proposed Selection Method Key (PSM)		
A = Application	I = Interview	T = Test

