

LINCOLN COLLEGE JOB DESCRIPTION

Post Title:	Instructor in Air & Space Institute (Military & Defence)	Post Number:	LC1306P
Daily Supervision:	Curriculum Lead – Air & Space Institute	Grade:	LC Support Scale 6
Department:	ASI and Engineering	Last Updated:	August 2024

Our Purpose:

To be an extraordinary employer-led organisation; producing a highly skilled and productive local workforce.

Our Mindset:



Job Purpose:

To prepare, deliver, and coordinate physical training programmes, as well as the core military and defence curriculum within the Air & Space Institute, focusing on enhancing the physical performance, health, and wellbeing of students preparing for careers in military and defence roles.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. To develop and implement physical performance and health programmes and lessons, including scheduling, analysis, and evaluation of training programmes.
2. To supervise and coordinate student activities, including enrichment programmes, and undertake overnight chaperoning duties as needed.
3. To prepare, instruct, and assess physical training and related coursework, including on-site assessments as necessary.
4. To engage in relevant professional development to maintain high standards of expertise and instructional quality.
5. To participate in peer reviews and lesson observation activities to maintain instructing and learning quality standards.
6. To contribute to and work effectively as a member of the ASI team.
7. To promote and conform to Health and Safety requirements relevant to the role.
8. To contribute towards the development of an inclusive learning environment.
9. To maintain records and documentation in accordance with the institute's curriculum quality policies and systems.
10. To assist in the selection, recruitment, and enrolment of students.
11. To liaise with parents/carers, employers and industry partners to support student engagement and programme success.
12. To be responsible for the safeguarding and promoting the welfare of children wherever applicable within the role.
13. To accept responsibility for the implementation of the college's Equal Opportunities policy throughout all personal contacts in the college and within this area of responsibility.

N.B. This is not a complete statement of all duties and responsibilities of this post. The postholder may be required to carry out other lawful and reasonable duties as directed by a supervising manager.



PERSON SPECIFICATION

	Knowledge	PSM
1	Possession of a Level 3 Award in Education and Training (previously PTLLS) or equivalent professional teaching qualification, or the ability and willingness to obtain this within 2 years (4 years for fractional posts) of commencing employment	A/I
2	Appropriate strength & conditioning or PT qualification at Level 3	A/I
3	Understanding of armed forces life – ideally with RAF experience	A/I
4	Level 3 Award in Assessing Competence in the Workplace (or equivalent) is desirable	A/I

	Skills/Abilities – Interpersonal	PSM
5	Proficiency in instructing students in both practical and theoretical aspects	A/I
6	The ability to coordinate and monitor physical fitness training	A/I
7	Proven ability to motivate and assist learners on Air & Space Institute programmes to work towards successful completion of their course and achieve a positive destination	A/I
8	Proven ability to work within a team and independently	A/I
9	The ability to address individual learning needs	A/I

	Experience	PSM
10	Experience in physical training within the armed forces	A/I
11	Experience in preparing, delivering, and monitoring health, wellbeing, strength and conditioning programmes and lessons in support of military fitness requirements or similar environments	A/I

	Work Related Circumstances	PSM
12	Good written and verbal communication skills to liaise with learners, parents/carers and industry partners, maintain accurate records, complete reviews and provide constructive feedback	A/I
13	Willingness to undertake relevant staff development	A/I
14	The ability and willingness to travel to various geographical locations	A/I

	Skills/Abilities - Other	PSM
15	Commitment to safeguarding and promoting the welfare of children	A/I
16	Adequate IT skills for relevant duties, including proficiency in Word and PowerPoint or the willingness to undertake relevant training	A/I
17	Ability to drive a Category D1 type mini-bus (desirable)	A/I

Prepared By:	Assistant Principal ASI and Engineering
Date:	August 2024

Proposed Selection Method Key (PSM)		
A = Application	I = Interview	T = Test

