

## LINCOLN COLLEGE JOB DESCRIPTION

<b>Post Title:</b>	Lecturer in Fire, Emergency and Security Systems	<b>Post Number:</b>	LC1105P
<b>Daily Supervision:</b>	Curriculum Lead – Engineering Apprenticeships	<b>Grade:</b>	Lecturer Scale 1-5
<b>Department:</b>	ASI & ENG	<b>Last Updated:</b>	November 2024

### Our Purpose:

To be an extraordinary employer-led organisation; producing a highly skilled and productive local workforce.

### Our Mindset:



### Job Purpose:

To prepare, deliver and assess on the Fire, Emergency and Security Systems Apprenticeship Standard.

As part of the role, there are also opportunities to participate and delivery across the Mechanical and Electrical Engineering Apprenticeships.



## PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. To be responsible for course management and success rates of the Fire, Emergency and Security Systems Apprenticeship standard.
2. To prepare, deliver and carry out teaching and learning with necessary assessment of students including on site assessment where appropriate.
3. To carry out the role of a course tutor as required.
4. To carry out and maintain records and documentation required by the College curriculum quality policies and systems.
5. To contribute to the selection, recruitment and enrolment of apprentices.
6. To liaise and work closely with the triparty stakeholders involved in the apprenticeship delivery.
7. To carry out assessing and internal verification as required.
8. To actively implement the College's Equal Opportunities policy throughout all personal contacts in the College and within the areas of Engineering Apprentices.
9. To maintain professional standards and expertise by undertaking relevant professional development.
10. To maintain teaching and learning quality standards through peer review and lesson observation activity.
11. To conform with the Health and Safety requirements relevant to the post.
12. To contribute to the development of existing and new programmes, and work as a member of a flexible delivery team within Engineering Apprenticeships.
13. To liaise with awarding organisations and external examiners/verifiers.
14. To coordinate timetabling of individual student programmes.
15. To participate in any cross-college/working party groups as from time to time may be established.
16. To be responsible for safeguarding and promoting the welfare of children wherever applicable within the role.
17. To be an inspiring teacher, enthusiastic with the ability to motivate students and a willingness and ability to tackle poor student performance.

**N.B. This is not a complete statement of all duties and responsibilities of this post. The postholder may be required to carry out other lawful and reasonable duties as directed by a supervising manager.**



## PERSON SPECIFICATION

	Knowledge	PSM
1	Certificate in Education, PGCE or equivalent or the ability and willingness to obtain a Level 4 professional teaching qualification within two years of commencing employment	A/I
2	Level 3 or above qualification in Fire, Emergency and Security Systems or a related subject area	A/I
3	Internal Verification qualification (A1,TAQA,CAVA)	A/I

	Skills/Abilities - Interpersonal	PSM
4	The ability to work in a non-discriminatory manner	A/I/T
5	The ability to respond to individual learning needs	A/I/T
6	The ability to teach and manage learning on the design, install, commission and maintenance of Fire, Emergency and Security Systems	A/I/T
7	The ability to instruct on the practical application of the design, install, commission and maintenance of Fire, Emergency and Security Systems	A/I/T
8	Excellent presentation skills with an ability to deliver high quality teaching in Fire, Emergency and Security Systems	A/I/T

	Experience	PSM
9	Recent industrial experience in the Fire, Emergency and Security Systems	A/I
10	Experience of preparation, delivery and assessment of the Fire, Emergency and Security Systems	A/I/T

	Work Related Circumstances	PSM
11	The ability and willingness to undertake relevant staff development	A/I

	Skills/Abilities - Other	PSM
12	Appropriate levels of IT skills to undertake relevant duties, i.e. Word, Excel and PowerPoint (MS Office) or the willingness and ability to undertake relevant training	A/I
13	Responsibility for the safeguarding and promoting the welfare of children wherever possible	A/I
14	Ability to travel across sites and locations	A/I

<b>Prepared By:</b>	Curriculum Lead Engineering Apprenticeships
<b>Date:</b>	June 2024

Proposed Selection Method Key (PSM)		
A = Application	I = Interview	T = Test

