

## LINCOLN COLLEGE JOB DESCRIPTION

<b>Post Title:</b>	Lecturer in Plumbing	<b>Post Number:</b>	LC0892P / LC0893P
<b>Daily Supervision:</b>	Learning Skills Lead	<b>Grade:</b>	Lecturer Scale 1-7
<b>Department:</b>	School of Professional industries	<b>Last Updated:</b>	April 2022

### Our Vision:

To be an extraordinary organisation whose talented students, staff, governors and alumni ensure that it adds recognised social and economic value to its local communities by providing high quality education and training and making people exceptionally well prepared for work, potentially via higher education.

### Our Mission:

Employer-led; producing a highly skilled and productive local workforce.

### Our Cornerstones of Success & Values Guiding Behaviours:



### Job Purpose:

To prepare, deliver, assess and coordinate on Plumbing and Gas installation programmes in the School of Professional Industries (Construction).



## PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. To be responsible for course management and success rates of key programme and courses within Plumbing
2. To prepare, deliver and carry out teaching and learning with necessary assessment of students including on site assessment where appropriate.
3. To carry out the role of course tutor, and maintain up to date student records using college preferred electronic systems.
4. To carry out and maintain records and documentation required by the College curriculum quality policies and systems.
5. To carry out the selection, recruitment and enrolment of students.
6. To liaise with schools, parents and/or employers as appropriate.
7. To carry out internal verification as required.
8. To actively implement College's Equal Opportunities policy review and implements action plans in accordance with relevant EDIMS of the College and within the area of Construction.
9. To maintain professional standards and expertise by undertaking relevant professional development.
10. To maintain teaching and learning quality standards through peer review and lesson observation activity.
11. To conform and promote the Health and Safety requirements relevant to the post.
12. To contribute to the development of new programmes and work as a member of a flexible delivery team within the Plumbing Section.
13. To support the Lead IQA in liaising with awarding bodies and external examiners/verifiers.
14. To contribute to the co-ordinate of timetabling of individual student programmes.
15. To participate in cross-college working / strategy groups as may from time to time be established.
16. To be responsible for the safeguarding and promoting the welfare of children wherever applicable within the role.

**N.B. This is not a complete statement of all duties and responsibilities of this post. The postholder may be required to carry out other lawful and reasonable duties as directed by a supervising manager.**



## PERSON SPECIFICATION

	Knowledge	PSM
1	Certificate in Education, PGCE or equivalent or the ability and willingness to obtain a level 4 professional teaching qualification within 2 years of commencing employment.	A/I
2	Level 3 Qualification in Plumbing, Core Gas Safety (CCN1), Central Heating and Hot water (CENWAT)	A/I
3	Assessor and Verifier Award	A/I

	Skills/Abilities – Interpersonal	PSM
4	The ability to work in a non-discriminatory manner	A/I
5	The ability to respond to the individual learning needs of customers	A/I
6	The ability to support students undertaking Plumbing qualifications in a flexible environment.	A/I
7	The ability to instruct students in practical and theoretical activities	A/I
8	The ability to carry out on-site assessment.	A/I

	Experience	PSM
9	Recent industrial experience in the Plumbing and Domestic Gas industry	A/I
10	Experience of preparation, delivery and assessment of Plumbing and Domestic Gas industry	A/I

	Work Related Circumstances	PSM
11	The ability and willingness to undertake relevant staff development	A/I

	Skills/Abilities - Other	PSM
12	Appropriate level of IT skills to undertake relevant duties, i.e. Word and Powerpoint or the willingness and ability to undertake relevant training	A/I
13	Responsibility for the safeguarding and promoting the welfare of children wherever applicable	A/I
14	Ability to travel across sites and locations.	A/I
15	Ability to work evenings and at the weekend if requested.	A/I

<b>Prepared By:</b>	Paul Gregory
<b>Date:</b>	April 2022

Proposed Selection Method Key (PSM)		
A = Application	I = Interview	T = Test