

LINCOLN COLLEGE JOB DESCRIPTION

Post Title:	Lecturer in Electronics and Electrical Engineering	Post Number:	LC0087P
Daily Supervision:	Learning and Skills Lead - Computing and Electronics	Grade:	Lecturer Scale 1 - 7
Department:	School of Professional Industries	Last Updated:	March 2022

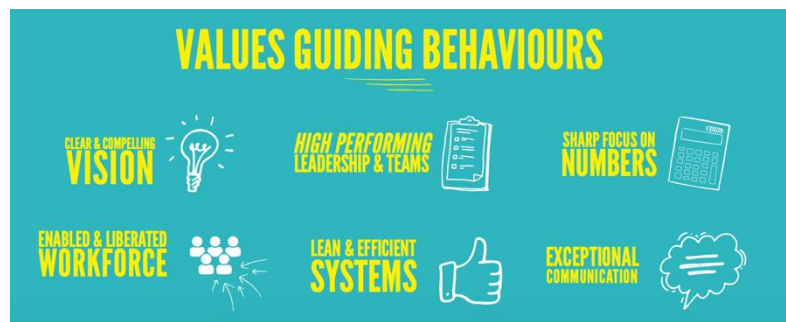
Our Vision:

To be an extraordinary organisation whose talented students, staff, governors and alumni ensure that it adds recognised social and economic value to its local communities by providing high quality education and training and making people exceptionally well prepared for work, potentially via higher education.

Our Mission:

Employer-led; producing a highly skilled and productive local workforce.

Our Cornerstones of Success & Values Guiding Behaviours:



Job Purpose:

To provide high quality learning, assessment and teaching to our learners and contribute to the running of a range of Electrical and Electronic Engineering programmes and subjects in the School of Professional Industries with the aim of providing outstanding learner outcomes on our full-time, part-time, higher education and apprenticeship programmes.

We are looking for a degree qualified or industry experienced person who has a background in electrical power systems and technologies to complement our existing team of electronics and production control tutors. Ideally you should have a good understanding of industrial systems; electrical engineering; engineering science; a sound grasp of mathematics relating to electrical engineering and an understanding of mechanical engineering principles would be desirable, but not essential.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. To be responsible for course management and success rates of key programme and courses.
2. To prepare, deliver and carry out teaching, learning and assessment of students.
3. To carry out the role of a course tutor and as required.
4. To maintain learning, assessment and teaching quality through critical self-reflection and collegial activity.
5. To contribute to the selection, recruitment, and enrolment of students.
6. To liaise with schools, parents, universities and/or employers as appropriate.
7. To carry out internal verification and liaise with awarding bodies and their representatives as required.
8. To contribute to the development of existing and new curriculum.
9. To carry out and maintain records and documentation required by the College curriculum quality policies and systems.
10. To promote the development of the Equal Opportunities Policy throughout all aspects of employment.
11. To develop and maintain quality standards appropriate to the post.
12. To maintain professional standards and expertise by undertaking relevant professional development.
13. To conform with the Health & Safety requirements to the post.
14. To be responsible for the safeguarding and promoting the welfare of children wherever applicable within the role.

N.B. This is not a complete statement of all duties and responsibilities of this post. The postholder may be required to carry out other lawful and reasonable duties as directed by a supervising manager.

PERSON SPECIFICATION

	Knowledge	PSM
1	Certificate in Education, PGCE or equivalent or the ability and willingness to obtain a Level 4 professional teaching qualification within two years of commencing employment	A
2	A Level 5 or higher qualification in Electrical and Electronic Engineering or equivalent.	A
3	Knowledge of computer-based modelling and analytical methods for analysing circuits and systems or willingness to upskill.	A/I
4	Knowledge of sustainable power technologies or willingness to upskill.	A/I

	Skills/Abilities – Interpersonal	PSM
5	The ability to work in a non-discriminatory manner	A/I
6	The ability to respond to individual learning needs	A/I/T
7	The ability to communicate effectively with learners.	A/I/T

	Experience	PSM
8	Experience of industrial systems and electrical engineering	A/I
9	Experience of engineering science and mathematics relating to electrical engineering.	A/I
10	Experience of teaching at HE and FE levels	A/I

	Work Related Circumstances	PSM
11	The ability and willingness to undertake relevant staff development.	A/I
12	The ability and willingness to work with employers to guide curriculum development.	A/I

	Skills/Abilities - Other	PSM
13	An appropriate level of IT skills to prepare and develop learning materials in accessible formats	A/I
14	Responsibility for the safeguarding and promoting the welfare of children wherever applicable	A/I
15	Ability to travel across sites and locations	A/I
16	The ability to prioritise and manage complex workloads	A/I

Prepared By:	Stephen Smith
Date:	03/03/2022

Proposed Selection Method Key (PSM)		
A = Application	I = Interview	T = Test