

LINCOLN COLLEGE JOB DESCRIPTION

Post Title:	Lecturer in Policing & Protective Services	Post Number:	LC1985P
Daily Supervision:	Curriculum Lead for Policing and Protective Services	Grade:	Lecturer Scale 1-5
Department:	Study Programmes; Policing and Protective Services	Last Updated:	March 2025

Our Purpose:

To be an extraordinary employer-led organisation; producing a highly skilled and productive local workforce.

Our Mindset:



Job Purpose:

To teach and manage the curriculum on a range of programmes within the Curriculum Lead Area for Policing and Protective Services.

To contribute to the delivery and development of study programmes, adult learning programmes and HE programmes that provide an outstanding experience and progression for learners, meeting local, regional and national needs, but specifically the needs of Lincolnshire Police.

The post is based at Lincoln.

This is a role that combines lecturing with some level of coordination of programmes.



PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. To teach on a range of Policing College and Protective Services programmes, including, but not limited to:
 - BTEC Level 3 Extended Diploma in Uniformed Protective Services
 - BTEC Level 2 Diploma in Preparation for Public Services
 - BTEC Level 1 Introductory Diploma in Public Services
 - BA (Hons) Professional Policing (Levels 4, 5 and 6)
2. To manage specific courses as required by the Curriculum Lead for Policing and Protective Services.
3. To further develop specialist disciplines related to Policing College and Protective Services study programmes, including engaging enrichment and work experience programmes.
4. To carry out the role of a Personal Tutor as required.
5. To contribute to the development of existing study programmes and any new courses, including those at higher education level.
6. To liaise with awarding organisations and external examiners/verifiers.
7. To assist with the operation and commercial development of the curriculum area.
8. To liaise with schools, parents, universities and/or employers as appropriate.
9. To attend collaborative provision events, meetings and moderation sessions with validating partner Universities as appropriate.
10. To contribute to the process of programmes marketing and the recruitment and selection of students.
11. To contribute to the student enrichment programme.
12. To manage and organise student trips and visits, including driving College minibuses to and from relevant venues.
13. To participate in any cross-college/working party groups as from time to time may be established.
14. To maintain learning, assessment and teaching quality through critical self-reflection and collegial activity.
15. To promote the development of the Equal Opportunities Policy throughout all aspects of employment.
16. To develop and maintain quality standards appropriate to the post.
17. To maintain professional standards and expertise by undertaking relevant professional development.
18. To conform with the Health & Safety requirements to the post.
19. To be responsible for the safeguarding and promoting the welfare of children wherever applicable within the role.

N.B. This is not a complete statement of all duties and responsibilities of this post. The postholder may be required to carry out other lawful and reasonable duties as directed by a supervising manager.



PERSON SPECIFICATION

	Knowledge	PSM
1	Possession of an undergraduate degree in an appropriate subject area	A/I
2	Certificate in Education, PGCE or equivalent or the ability and willingness to obtain a LLUK endorsed level 5 qualification or equivalent teaching qualification within 2/3 years of commencing employment	A/I
3	A range of relevant industry related qualifications linked to Policing and Protective Services	A/I
4	Higher degree/Post-graduate qualification (desirable)	A/I

	Skills/Abilities – Interpersonal	PSM
5	The ability to teach and manage learning across levels 1 to 6 of Policing and Protective Services related programmes	A/I/T
6	Policing and Protective Services-related practitioner skills	A/I
7	The ability to communicate effectively to a wide range of people	A/I/T
8	Good presentation skills	A/I/T
9	The ability to respond to individual learning needs	A/I/T
10	The ability to work in a non-discriminatory manner	A/I

	Experience	PSM
11	Proven competence of teaching on Policing and Protective Services-related programmes	A/I
12	Programme co-ordination and the management of quality	A/I
13	Personal tutorship within education or support/mentoring role	A/I
14	Relevant industrial experience in Policing and Protective Services	A/I

	Work Related Circumstances	PSM
15	The ability and willingness to undertake relevant staff development	A/I
16	Willingness to work at times outside college calendar/day	A/I

	Skills/Abilities - Other	PSM
17	Excellent organisational/planning skills	A/I/T
18	Appropriate level of IT skills to undertake relevant duties i.e. Word and PowerPoint or the willingness and ability to undertake relevant training	A/I
19	The ability to travel to wide geographical locations, including the ability to transport students using the College minibus fleet	A/I
20	Responsibility for safeguarding and promoting the welfare of children wherever applicable	A/I

Prepared By:	Stuart Reddington – Assistant Principal for Study Programmes
Date:	March 2025

Proposed Selection Method Key (PSM)		
A = Application	I = Interview	T = Test

