

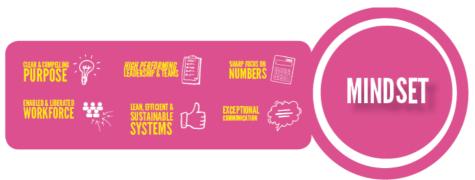
# LINCOLN COLLEGE JOB DESCRIPTION

Post Title:	Technician/Learning Support Officer for Brickwork & Multi-Trades (Newark Based)	Post Number:	CS1373P
Daily Supervision:	Curriculum Lead (Brickwork & Plumbing)	Grade:	CSS Scale 4/5
Department:	Construction & Building Services	Last Updated:	July 2025

### **Our Purpose:**

To be an extraordinary employer-led organisation; producing a highly skilled and productive local workforce.

## Our Mindset:



### Job Purpose:

To provide technician support for staff and students in practical classes within the programme area of Brickwork and Multi-Skills based at Newark Campus.









CIPD We support the right to request flexible working for all from day one.

#FlexFrom1st



## PRINCIPAL DUTIES AND RESPONSIBILITIES:

- 1. To prepare and maintain materials and resources in order to provide support of practical activities within the workshop and classrooms.
- 2. To support the teaching and learning on a range of courses and programmes according to the requirements of the programme areas of Brickwork and Multi-Skills.
- To contribute to the maintenance of the programme area including producing and preparing materials and equipment relevant to the areas of delivery within the context of the Colleges' programme areas.
- 4. To complete and maintain any records, including Health & Safety and Risk assessments required for the area by the college and our awarding bodies.
- 5. To contribute to and work effectively as a member of the team.
- 6. To be able to work across college locations as required.
- 7. To accept responsibility for the implementation of the College's Equal Opportunities policy throughout all personal contacts in the College and within this area of responsibility.
- To maintain professional standards and expertise by undertaking relevant professional development, including ensuring that knowledge regarding changes to relevant legislation is kept up to date.
- 9. To maintain quality standards appropriate to the post.
- 10. To conform with the Health and Safety requirements relevant to the post.
- 11. To be responsible for the safeguarding and promoting the welfare of children wherever applicable within the role.

N.B. This is not a complete statement of all duties and responsibilities of this post. The postholder may be required to carry out other lawful and reasonable duties as directed by a supervising manager.







happy to talk flexible working



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PERSON SPECIFICATION			
		Knowledge	PSM
	1	Level 2 or equivalent qualification in a Construction trade	A/I
	2	Grade C (Grade 4) or above GCSE English or Maths or equivalent	A/I

	Skills/Abilities – Interpersonal	PSM
3	The ability to work in a non-discriminatory manner	A/I
4	The ability to respond to the individual learning needs of learners	A/I
5	The ability to work constructively towards programme area targets and objectives	A/I
6	The ability to advise students on working effectively and to implement the colleges	A/I
	Health and Safety policy including the production and updating of risk assessments	

	Experience	PSM
7	Recent relevant experience of working in the Construction industry	A/I
8	Evidence of implementing effective resource improvements and strategies	A/I

	Work Related Circumstances	PSM
9	The ability and willingness to undertake relevant staff development.	A/I

	Skills/Abilities - Other	PSM
10	Effective organisational skills with the ability to prioritise, action plan and meet deadlines.	A/I
		A /I
11	Appropriate level of IT/Digital skills	A/I
12	Responsibility for the safeguarding and promoting the welfare of children wherever applicable	A/I
13	Ability to adapt and generate ideas using a problem-solving mindset	A/I/T
14	Ability to travel to all sites	A/I

Prepared By:	Mark Snell (Curriculum Lead)	
Date:	08.05.25	
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Ducus and Calastian Mathead Kay (DCNA)		

Proposed Selection Method Key (PSM)			
A = Application	l = Interview	T = Test	

